



Vacancy

Position: Logistics Coordinator

Company: Al-Zabin & Al-Dakheel Allah Transports Company (ZDCO)

Location: Riyadh, Kingdom of Saudi Arabia (KSA)

Salary: SAR 2500-3500, based on qualifications and experience

Key Responsibilities:

- Plan and manage logistics, transportation, and customer services.
- Direct, optimize, and coordinate the entire order cycle.
- Address and resolve any issues or complaints that arise.

Requirements:

- Fluency in English (mandatory); basic knowledge of Arabic is advantageous.
- Bachelor's degree in Logistics, Supply Chain Management, or a related field.
- Proven experience in logistics or a similar role within the transportation industry.
- Strong proficiency in Microsoft Office Suite (Excel, Word, Outlook, and PowerPoint).
- Ability to work independently and manage multiple projects.
- Excellent communication and interpersonal skills.

Interested candidates are invited to send their resume at info@zdco.com.sa